Role of the Family and Community Engagement (FACE) Liaison
Formerly called External Communicator

Purpose
The purpose of this document is to clarify the role of the FACE Liaison as well as to help schools determine who will best fit into this role.

When to Use
Use this document at the beginning of each school year to ensure that the person who is named the FACE Liaison seems like the best fit.

Each School Based Leadership Team will have a FACE Liaison that will also be the school’s FACE Action Team lead. This person will:

1. Help create systems and conditions in your school for family engagement.
2. Lead FACE Action Team Meetings.
3. Be the lead on the school’s SIP FACE strategies.
4. Be the liaison between SBLT and FYCE Department.
5. Build capacity of SBLT and staff by sharing tools & resources.
6. Attend monthly professional development provided by the FYCE Department (compensation will be given by the FYCE Department).

It is important that this person be committed to family engagement, committed to equity, have an asset based mindset, a team player as well as be a respected member of the school community.